

AGENDA

Shannon Lake Elementary PAC meeting

Date | time November 13 2019 | 6:30 – 7:30

Time	Item	Owner
	Meeting Guidelines and Agreements • Seek first to understand, then to be understood • Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice. • Be confidential and use discretion • Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time. • This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature.	
6:30	1. Call to order & welcome to PAC Reps and Parents	Kori
	2. Adoption of the Agenda	
	3. Approval of September meeting minutes	
6:35	4. Principal's Report	Barrie/Mary
6:40	5. Treasurers Report	Jackie
6:45	6. Discussion on finding a solution to the line-up issues and seating selection for the Christmas Evening Concert	Lacey
7:00 – 7:10	<i>Refreshments Break</i>	
7:10	7. Classroom Rep Coordinators Report/Update	Melissa
7:12	8. Traffic/Safety Coordinators Report/Update	Martina
7:14	9. Newsletter and communications/distribution Coordinators Report/Update	Verena/Kelly
7:17	10. Fundraising/Family Fun/Event Coordinators Report/Update (recap of amazing Halloween dance)	Christina, Martina
7:22	11. Parent Education Coordinator Report/Update	Lori
7:24	12. Social Coordinator Report/Update	Christina

Time	Item	Owner
7:26	13. Garden Coordinator Report/Update	Carrie
7:28	14. Parent Info nights Coordinator Report/Update	Carrie
7:30	15. Hot Lunch Report/Update	Janelle
	16. Adjournment time:	
	Adjourned by Kori Nightingale	
	Next Meeting Wednesday Dec 11th 6:30pm – 7:30pm	
	SLE Library/childcare is avail in music room	
